

**Utah Virtual Academy  
Governing Board of Directors  
Board Meeting**



**Date:** Wednesday, May 1, 2019

**Location:** 310 E. 4500 S., Suite #620; Murray, UT 84107

**Board Members Present:** Brian Maxwell, Matthew Thue, Dallin Drescher, Amberly Keeler (teleconference)

**Others Present:** Meghan Merideth, William Johnston, Kim Dohrer, Kara Finley, Cole Arnold, Jillian Hymas (teleconference), Angie Kreitzer (teleconference), Becca Glover (teleconference), Amber Horrocks (teleconference), Desarae Wright (teleconference), Taylor Spencer, Alia Herrod, Heidi Smith, LuAnn Charles, Debbie Dempsey, Jon Osborn

*Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.*

## **MINUTES**

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### **CALL TO ORDER**

- Brian Maxwell called the board meeting to order at 6:38 PM.

### **BOARD BUSINESS**

- **Training**  
Kim Dohrer provided training on the Board Rules of Order and Procedure and the allowance of public comment. Public comment is at the discretion of the board, time limitations can be implemented, and the associated best practices were outlined.

### **PUBLIC COMMENT**

- No public comments.

### **BUSINESS ITEMS**

- **Head of School Report**  
Meghan Merideth updated the board on the current state of the school including administrative changes and the turnaround progress. The board thanked the school staff and teachers for their incredible work and they are looking forward to participating in the administrative hiring process. The turnaround exit criterion was considered in regards to the accountability models. The current anticipated graduation rate was examined for the 2019 cohort. Plans are in motion to implement Zoom for grades K-8 and the estimated cost for the full launch was discussed in regards to the budget. Angie Kreitzer expressed her excitement to launch Zoom and the potential to support students and improve academic

outcomes. IEP's have been in Zoom and current special education data was shared. A committee has considered salary increases and the purpose of the project is to ensure teacher retention and avoid compression. The proposed 2019-2020 professional educator salary schedule was presented along with the project findings. The board discussed the estimated costs of implementing the salary schedule and the current budget conditions. A request for proposals will be published for PEO services.

○ **Academica West Report**

Kim Dohrer provided an update on the support being provided by Academica West in human resources, accounting, assessment, legal, and the continued coordination with administration.

○ **Closed Session**

*Matthew Thue made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a) to be held in the conference room at Utah Virtual Academy; Dallin Drescher seconded. Motion passed unanimously, the votes were as follows:*

- *Brian Maxwell – AYE*
- *Matthew Thue – AYE*
- *Dallin Drescher – AYE*

Entered closed session at 7:30 PM.

Individuals present during the closed session included Brian Maxwell, Matthew Thue, and Dallin Drescher.

Meghan Merideth was present for the closed session from 7:30 PM to 7:45 PM. Cole Arnold joined the closed session at 7:45 PM.

*Matthew Thue made a motion to adjourn the closed session; Dallin Drescher seconded. Motion passed unanimously.*

Closed session adjourned at 8:21 PM.

Amberly Keeler and the other meeting attendees joined the meeting at 8:21 PM.

○ **Finance Report**

• **Acceptance of State Revenue**

The April allotment memo was provided and the school is still waiting to receive funds from federal reimbursements.

*Matthew Thue made a motion to approve accepting state revenue; Amberly Keeler seconded. Motion passed unanimously.*

• **Bank Reconciliation and Payment and Deposit Register**

The reconciliation report and payment and deposit register are in line with regular spending. The financial coordinator will review the reports further. Voting tabled.

• **Invoice Approval for Purchases over \$7,500**

There are no purchases over \$7,500 for approval at this time.

• **K12 Payments and Academica West Payment**

Cash flow was considered in regards to the outstanding K12 balance.

*Matthew Thue made a motion to approve the K12 payment of \$344,686 and the Academica West May invoice; Dallin Drescher seconded. Motion passed unanimously.*

- **Board Business**
  - **Budget Discussion**  
The board will continue to evaluate the budget and associated contracts.
  - **Policies**  
The Attendance Policy, Cash Handling Policy, and Credit Evaluation Standards and Guidelines Policy were reviewed and meet state statute and requirement. Outdated policies that will be rescinded were reviewed.  
*Matthew Thue made a motion to approve the Attendance Policy, the Cash Handling Policy, and the Credit Evaluation Standards and Guidelines Policy and rescind the 2002 Attendance and Truancy Policy, the 2016 Mandatory State Testing and Continued Enrollment Policy, the 6001 School Building Liaison Policy, and the 6002 Epinephrine Pen Location Policy; Dallin Drescher seconded. Motion passed unanimously.*
  - **April 3, 2019 Board Meeting Minutes**  
*Brian Maxwell made a motion to approve the April 3, 2019 Board Meeting Minutes; Amberly Keeler seconded. Motion passed unanimously.*
  - **Board Member Interviews**  
Tabled.
  - **Board Membership Appointment**  
Voting tabled.

#### **CALENDAR ITEMS**

- May 30, 2019 Graduation
- June 5, 2019 Board Meeting at 6:30 PM
- June 26, 2019 Electronic Board Meeting at 12 PM
- Strategic Planning Session and Board Meeting July 31, 2019 from 12-4 PM

#### **ADJOURN**

- *Matthew Thue made a motion to adjourn the board meeting; Dallin Drescher seconded. Motion passed unanimously.*  
Board meeting adjourned at 8:35 PM.

**Utah Virtual Academy  
Governing Board of Directors  
Closed Session**



**Date:** Wednesday, May 1, 2019

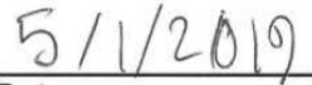
**Location:** 310 E. 4500 S., Suite #620; Murray, UT 84107

*Utah Virtual Academy offers students an effective, innovative learning environment through a pioneering combination of technology and hands-on instruction. Students develop mastery of fundamental skills and are provided additional in-depth learning experiences to help them discover and develop their specific talents and interests.*

**AFFIDAVIT**

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

  
\_\_\_\_\_  
Brian Maxwell

  
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Date