

**Utah Virtual Academy  
Governing Board of Directors  
Board Meeting**



**Date:** Wednesday, July 3, 2019

**Location:** 310 E. 4500 S., Suite #620; Murray, UT 84107

**Board Members Present:** Brian Maxwell, Matthew Thue (teleconference),  
Dallin Drescher (teleconference), Amberly Keeler (teleconference)

**Others Present:** Meghan Merideth, William Johnston, Kim Dohrer, Kara Finley, Brad  
Taylor, Jon Osborn, Debbie Dempsey, Jillian Hymas (teleconference)

*Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.*

## **MINUTES**

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### **CALL TO ORDER**

- Brian Maxwell called the board meeting to order at 6:32 PM.

### **PUBLIC COMMENT**

- No public comment.

### **BUSINESS ITEMS**

- **Finance Report**
  - **Acceptance of State Revenue**

The two anticipated allotments in July were discussed.  
*Brian Maxwell made a motion to approve accepting state revenue; Matthew Thue seconded. Motion passed unanimously.*
  - **Bank Reconciliations and Payment and Deposit Registers**

The reconciliation report and bank registers were reviewed, and everything is as anticipated financially.  
*Dallin Drescher made a motion to approve Bank Reconciliations and Payment and Deposit Registers; Matthew Thue seconded. Motion passed unanimously.*
  - **Invoice Approval for Purchases over \$7,500**

Tabled.
  - **K12 Payments**

The invoices from K12 and cash flow were considered in regard to the recommended payment amount.  
*Brian Maxwell made a motion to approve paying \$567,442 to K12; Matthew Thue seconded. Motion passed unanimously.*

- **Academica West Payment**  
The invoice for July based on anticipated enrollment for the upcoming school year was presented.  
*Brian Maxwell made a motion to approve paying the July Academica West invoice; Dallin Drescher seconded. Motion passed unanimously.*
- **University of Utah Education Policy Center (UEPC) Contract for 2019-2020**  
The contract for turnaround services with the University of Utah Education Policy Center was provided for a second year.  
*Brian Maxwell made a motion to approve the UEPC Contract for 2019-2020; Matthew Thue seconded. Motion passed unanimously.*
- **Head of School Report**
  - **Early Literacy Plan**  
The Early Literacy Plan components were presented, and the plan has been vetted through the school coordinator and state staff.  
*Brian Maxwell made a motion to approve the Early Literacy Plan; Matthew Thue seconded. Motion passed unanimously.*
  - **Teacher and Student Success Plan (TSSA) Framework and Plan**  
The Teacher and Student Success Framework and Plan are new this year. The goals are based on school needs and align with the School LAND Trust Plan and School Improvement Plan.  
*Brian Maxwell made a motion to approve the Teacher and Student Success Framework and Plan; Dallin Drescher seconded. Motion passed unanimously.*
  - **Special Education Handbook**  
The handbook has been updated under the guidance of USBE staff.  
*Brian Maxwell made a motion to approve the amended Special Education Policies and Procedures Manual; Matthew Thue seconded. Motion passed unanimously.*
  - **Aiding and Abetting Policy**  
The policy is required under the Every Student Succeeds Act.  
*Matthew Thue made a motion to approve the Prohibiting the Aiding and Abetting of Sexual Abuse Policy; Brian Maxwell seconded. Motion passed unanimously.*
  - **Sex Education Instruction and Assurances and Data Review**  
The sex education instruction assurances and committee members were provided along with statewide data.  
*Brian Maxwell made a motion to approve the Sex Education Instruction Assurances including the Review Committee Membership and Instructional Materials and acknowledge receipt of associated data; Matthew Thue seconded. Motion passed unanimously.*

Meghan Merideth provided an update on the state of the school, including piloting SOEP courses this summer. The school will start looking to recruit 6-8 graders for SOEP courses, as well as market CTE Pathways and summer school. Anticipated enrollment for the fall was reviewed and the high school numbers are increasing. An update on the graduation cohort was provided and

plan focus based on affecting student outcomes. The board viewed the anticipated instructional schedules and classes will be smaller next year.

- **Academica West Report**  
Kim Dohrer updated the board on the work completed for human resources, accounting, and legal.
- **Board Business**
  - **June 26, 2019 Board Meeting Minutes**  
*Brian Maxwell made a motion to approve the June 26, 2019 Board Meeting Minutes; Matthew Thue seconded. Motion passed unanimously.*

#### **CALENDAR ITEMS**

- **Strategic Planning Session and Board Meeting July 31, 2019 from 12-4 PM**  
Scheduling and attendance was considered. The meeting will include teambuilding, strategic planning, and board member interviews.
- **Board Meeting August 7, 2019 at 6:30 PM**

#### **ADJOURN**

- *Matthew Thue made a motion to adjourn the board meeting; Dallin Drescher seconded. Motion passed unanimously.*  
Board meeting adjourned at 7:11 PM.