

**Utah Virtual Academy
Governing Board of Directors
Board Meeting**



Date: Wednesday, January 9, 2019

Location: 310 E. 4500 S., Suite #620; Murray, UT 84107

Board Members Present: Brian Maxwell, Matthew Thue, Dallin Drescher, Andrew Harvey (teleconference), Amberly Keeler (teleconference)

Board Members Absent: Jeff Rogers

Others Present: Meghan Merideth, Kim Dohrer, Kara Finley, Cole Arnold, William Johnston, Desarae Wright, Angie Kreitzer, Jonathan Osborn, Debbie Dempsey, Becky Seymour, Jill Hymas

Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.

MINUTES

CALL TO ORDER

- Brian Maxwell called the board meeting to order at 6:36 PM.

PUBLIC COMMENT

- No public comments.

BUSINESS ITEMS

- **Head of School Report**

Meghan Merideth reported on the state of the school including enrollment and SOEP students. The number of withdrawn students was presented and the school is working on retention.

Amberly Keeler joined the board meeting at 6:42 PM.

The data gateway accountability indicators and dashboards feature proficiency and growth. A grade was not publicized this year but the school is showing academic improvement. The board considered how the graduation rates are calculated and the steps the school has taken to increase rates. The state will be visiting UTVA in relation to the CTE program and the school is pleased with the alignment progress. UTVA students earned over 200 college credits last semester and are expected to double the number of college credits this year over last year. Angie Kreitzer discussed how the school is piloting the integration of webcams to build relationships, validate tests, and support students. Pilot groups are using webcams and safe spaces and the progress was illustrated by a video.

Andrew Harvey left at 7:03 PM.

- **Academica West Report**
Kim Dohrer reported on the relationships that are developing and the support being provided.
- **Finance Report**
 - **Acceptance of State Revenue**
The turnaround funds were received in December. The state also recalculated the October 1 funding.
Brian Maxwell made a motion to approve accepting state revenue; Matthew Thue seconded. Motion passed unanimously.
 - **Bank Reconciliation and Payment and Deposit Register**
The process of timely payment of vendors and approvals is functioning well.
Matthew Thue made a motion to approve the bank reconciliations and the payment and deposit registers; Dallin Drescher seconded. Motion passed unanimously.
 - **Invoice Approval for Purchases over \$7,500**
An invoice for Smart Space Visible Solutions was provided to the board and the finding is allocated from the special education program.
Brian Maxwell made a motion to approve the Smart Space Solutions for \$10,175; Matthew Thue seconded. Motion passed unanimously.
 - **K12 Payments**
The current invoices and recommended payment were reviewed. Eide Bailly will present the audit at the next board meeting and there will also be a forecasted budget. The budget in regards to education service providers and contract negotiations were discussed and the support that may be available from the state.
Matthew Thue made a motion to approve the K12 payment of \$826,609.54; Dallin Drescher seconded. Motion passed unanimously.
 - **Academica West Payment**
The invoice for January was presented.
Matthew Thue made a motion to approve the January Academica West payment of \$60,404.16; Dallin Drescher seconded. Motion passed unanimously.
 - **Review of Monthly Financial Statements**
The audit for the prior year has been closed and the school is waiting on the issuance of the deficit credit. The board was provided with the December 31 statement of financial position and statement of activities. K12 is no longer contractually offering debt forgiveness.
- **Board Business**
 - **2019-2020 Calendar**
Meghan Merideth outlined the calendar and it is similar to last year with the exception of starting earlier to get out prior to Memorial Day. There is also a monthly break for students, Being able to end in May will close out courses and save the school some funds.
Matthew Thue made a motion to approve the 2019-2020 Calendar; Dallin Drescher seconded. Motion passed unanimously.

- **Electronic Resources Policy**
 Meghan Merideth reviewed the required Electronic Resources Policy that was developed in coordination with Platte Nielson from Academica West in order to meet statute requirements.
Matthew Thuew made a motion to approve the Electronic Resources Policy; Dallin Drescher seconded. Motion passed unanimously.
- **Elected Officers**
 Current elected officers were reviewed and the open positions were reviewed. Nominations were made and new officers were selected.
Matthew Thue made a motion to approve elected officer updates as indicated below; Dallin Drescher seconded. Motion passed unanimously.
 - *Vice President – Matthew Thue*
 - *Secretary – Dallin Drescher*
 - *Charter School Board Building Officer – Brian Maxwell*
 - *Budget Officer – Andrew Harvey*
 - *Audit and Finance Committee – Andrew Harvey, Amberly Keeler, Dallin Drescher*
- **Legal Counsel Engagement**
 The selection of legal counsel will be based on the meeting with state purchasing staff. Additional board members may be considered after completing contract negotiations.
- **December 13, 2018 Board Meeting Minutes**
 The minutes were reviewed and no changes were needed.
Brian Maxwell made a motion to approve the December 13, 2018 Board Meeting Minutes; Matthew Thue seconded. Motion passed unanimously.

CALENDAR ITEMS

- January 11, 2019 End of Semester 1
- January 15, 2019 Start of Semester 2
- The next board meeting will be held on February 6, 2019 at 6:30 PM. Board meetings will be held on the first Wednesday monthly moving forward.

ADJOURN

- *Matthew Thue made a motion to adjourn the board meeting. Motion passed unanimously.*
 Board meeting adjourned at 8:16 PM.