

**Utah Virtual Academy  
Governing Board of Directors  
Board Meeting**



**Date:** Thursday, December 13, 2018

**Anchor Location:** 310 E. 4500 S., Suite #620; Murray, UT 84107

This meeting of the board of directors was held electronically.

**Board Members Present:** Brian Maxwell, Amberly Keeler, Andrew Harvey, Matthew Thue, Dallin Drescher

**Board Members Absent:** Jeff Rogers

**Others Present:** Meghan Merideth, Kara Finley, Cole Arnold, Brad Taylor

*Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.*

---

## MINUTES

---

### CALL TO ORDER

- Brian Maxwell called the board meeting to order at 7:00 PM.

### BUSINESS ITEMS

- **Head of School Report**  
Meghan Merideth reported on the changes to the office, including a community food pantry that will be featured on Fox 13. Students will be using the webcams more often, so a dress code will be established by administration.
- **Academica West Report**  
Brad Taylor discussed the work completed by Academica West, including budget revisions, licensing and human resources support, and policy development.
- **Finance Report**
  - **Acceptance of State Revenue**  
The state revenue was reviewed.  
*Andrew Harvey made a motion to approve accepting state revenue; Matthew Thue seconded. Motion passed unanimously.*
  - **Bank Reconciliation and Payment and Deposit Register**  
The reconciliations and registers have been reviewed and are as anticipated for the bank account and PTIF account.  
*Andrew Harvey made a motion to approve the bank and PTIF reconciliation and payment and deposit register; Matthew Thue seconded. Motion passed unanimously.*
  - **Academica West Payment**  
*Andrew Harvey made a motion to approve the Academica West payment; Amberly Keeler seconded. Motion passed unanimously.*

- **Invoice Approval for Purchases over \$7,500 and K12 Payments**  
The invoice is for Virtual Technologies Group is for technology hardware. *Andrew Harvey made a motion to approve the purchases over \$7,500, which included the Virtual Technologies Group invoice and K12 payment; Dallin Drescher seconded. Motion passed unanimously.*
- **Review of Monthly Financial Statements**  
Monthly statements are as anticipated for this point in the year.
- **Board Business**
  - **Concussion and Head Injury Policy, Donations and Fundraising Policy, and Student Dress Code Policy**  
The Concussion and Head Injury Policy is required based on statute and the Donations and Fundraising Policy outlines donation procedures. *Brian Maxwell made a motion to approve the Concussion and Head Injury Policy, the Donations and Fundraising Policy, and the Student Dress Code Policy; Matthew Thue seconded. Motion passed unanimously.*
  - **November 8, 2018 Board Meeting Minutes**  
*Matthew Thue made a motion to approve the November 8, 2018 Board Meeting Minutes; Andrew Harvey seconded. Motion passed unanimously.*

#### **CALENDAR ITEMS**

- The next board meeting will be held January 9, 2019 at 6:30 PM.

#### **ADJOURN**

- *Matthew Thue made a motion to adjourn the board meeting; Brian Maxwell seconded. Motion passed unanimously.*  
Board meeting adjourned at 7:14 PM.