

**Utah Virtual Academy
Governing Board of Directors
Board Meeting**



Date: Wednesday, April 3, 2019

Location: 310 E. 4500 S., Suite #620; Murray, UT 84107

Board Members Present: Brian Maxwell, Matthew Thue, Dallin Drescher

Board Members Absent: Amberly Keeler

Others Present: Meghan Merideth, William Johnston, Kim Dohrer, Kara Finley, Cole Arnold, Brad Taylor, Desarae Wright (teleconference), Kevin Chavous, Jonathan Osborn, LuAnn Charles, Angie Kreitzer, Debbie Dempsey, Becky Seymour, Jillian Hymas, Casey Garner, Laura Garner, Shayla Garner, Kate Garner, Ryland Garner, Shelly Strahan, Amber Bundy, Kendra Ellis, Hollie Bybee, Lacey Robinson, Taylor Spencer

Utah Virtual Academy students will attain superior academic achievement through parent involvement, innovative teaching and school accountability within a virtual environment that embraces individual learning styles.

MINUTES

CALL TO ORDER

- Brian Maxwell called the board meeting to order at 6:41 PM.

PUBLIC COMMENT

- No public comments.

STUDENT HIGHLIGHT

- Kate Garner was recognized for her outstanding accomplishments and academic achievement. Kate Garner likes attending Utah Virtual Academy because of the flexibility of the school and the supportive teachers. She is interested in being a biomedical engineer and thanked her teachers.
Casey Garner, Laura Garner, Shayla Garner, Kate Garner, and Ryland Garner left at 6:55 PM.

BUSINESS ITEMS

- **Board Member Resignation and Elected Officers**
The board thanked Andrew Harvey for his service to Utah Virtual Academy and his assistance in transitioning Dallin Drescher into the financial coordinator position.
Matthew Thue made a motion to accept the resignation of Andrew Harvey and elect Dallin Drescher as the Financial Coordinator and Budget Officer; Brian Maxwell seconded. Motion passed unanimously.

- **Head of School Report**
 Meghan Merideth updated the board on the current state of the school, including passing rates, goal statuses, and anticipated graduation rates. The board was briefed on current enrollment and retention. The satisfaction survey results were provided and the staffing structure and compensation was outlined for next year. The staffing changes to the special education program for next year were considered in moving to a sustainable staffing model. Administration will consider creating a salary schedule and will bring it to the board for review.
- **Academica West Report**
 Kim Dohrer updated the board on the assistance being provided to the school with policies, human resources, the UIPS audit, and reporting and compliance.
- **Finance Report**
 - **Acceptance of State Revenue**
Matthew Thue made a motion to approve accepting state revenue; Dallin Drescher seconded. Motion passed unanimously.
 - **Bank Reconciliation and Payment and Deposit Register**
 The reconciliation and register are in line with current spending.
Dallin Drescher made a motion to approve the bank reconciliation and payment and deposit register; Matthew Thue seconded. Motion passed unanimously.
 - **Invoice Approval for Purchases over \$7,500**
 Tabled.
 - **K12 Payments and Academica West Payment**
 Current cash flow and outstanding invoices were provided for education service providers as well as the recommended payments. Discussions with the service providers are underway in regards to contracted financial obligations. The school will be submitting for funding reimbursements shortly that will help with cash flow. K12 is still analyzing their proposal, but is committed to supporting and working with Utah Virtual Academy.
Matthew Thue made a motion to approve paying \$420,673.40 to K12 and the April Academica West Invoice; Dallin Drescher seconded. Motion passed unanimously.
- **Board Business**
 - **Policies**
 - **Board Rules of Order and Procedure**
 The procedure outlines board conduct and public comment guidelines.
Matthew Thue made a motion to approve the Board Rules of Order and Procedure; Dallin Drescher seconded. Motion passed unanimously.
 - **Effective Educator Standards Policy, Financial Reporting Policy, Home School Student Participation in U-PASS Policy, Procurement Policy, Rescind 4001 Procurement Policy, and Sex Education Instruction Policy**
 The proposed policies are standard policies required by the state and the Home School Student Participation policy names the

school headquarters as the school testing location.

Brian Maxwell made a motion to approve the Effective Educator Standards Policy, the Financial Reporting Policy, the Home School Student Participation in U-PASS Policy, the Procurement Policy, the Sex Education Instruction Policy, and rescind the 4001 Procurement Policy; Matthew Thue seconded. Motion passed unanimously.

- **March 6, 2019 Board Meeting Minutes**

Matthew Thue made a motion to approve the March 6, 2019 board meeting minutes; Dallin Drescher seconded. Motion passed unanimously.

- **Training**

Training was conducted on the Bullying and Hazing Policy and cyberbullying. The board considered scenarios and the roles and responsibilities of the administration and board members. The board will look at trainings based on Brian Carpenter when new board members are added.

CALENDAR ITEMS

- May 1, 2019 Board Meeting
- May 30, 2019 Graduation
- Strategic Planning

Will be scheduled in the summer with potential dates being sent out to the board for consideration.

ADJOURN

- *Matthew Thue made a motion to adjourn the board meeting; Dallin Drescher seconded. Motion passed unanimously.*

Board meeting adjourned at 7:49 PM.