

**UTAH VIRTUAL ACADEMY CHARTER SCHOOL**  
**Board Minutes**  
**May 25, 2016, 6:30 PM**

**A. Roll Call**

- Physically present: Brian Maxwell (Board Chair), Wade Faraway (Vice Chair), Stacy Hutchings (UTVA Head of School), Matt Thue (Board Member/Secretary); Paul Glanton; Angie Kreitzer (Principal); Megan Meredith (Operations Manager)
- Attending by Phone: Jeff Rodgers (Board Member); Jenette Scott (Board Member/PTO Coordinator)
- No public attendance

**B. Head of School Update**

- Discussion of Block 3 passing rates
- Discussion of Class Connect progress/teachers with highest participation
  - Wade moves to give Special Education and Middle School Teachers \$750 Bonuses. Motion tabled
- Discussion of registration metrics
- Discussion of SAGE testing completion
- Japanese class follow-up
- Megan discusses Snow College concurrent enrollment program
- Paul discusses UTVA marketing plan

**C. Finance Session**

- Stacey Linrud appears late via phone. Reviews finance packet.
- Andrew moves to pay our bills and accept state revenues. Matt seconds. Unanimously approved.
- Review of profit and loss by class, balance sheet
  - Andrew asks about bank fees. Board agrees to change credit cards from Wells Fargo to Zion's
  - Andrew asks about insurance facility charges
  - Andrew asks about financial year for accounting. Answer: July 1-June 30
  - Andrew asks about need to spend all money allocated to avoid reductions from state
  - Wade asks about payments to Kirton McKonkie
- Discussion of bidding on insurance and utilities. Stacey has received bids. Will table for next month.
- Discussion of auto-enroll in 401K. Will cost additional 80K.
  - Matt moves to stick with opt-in enrollment. Jeff has come in and is now participating in person. Jeff seconds. Unanimously approved.

#### **D. Board Business**

- Jeff moves to approve 2/24/14 meeting minutes. Wade seconds. Unanimously approved.
- Stacey Hutchings discusses 2016 High School Improvement Plan
  - Jeff wants to have Greg Lewis come in and discuss additional details about plan
- Discussion of action regarding asset tracking policy
  - Matt moves to adopt modification of policy. Jeff seconds. Unanimously approved.
- Discussion of compensation agreements
  - Jeff moves to approve compensation agreements. Andrew seconds. Unanimously approved.
- Discussion of teacher retention: performance pay plans/teacher salary increase
  - Wade moves to have proposal to combine performance bonus and salary increase, more heavily weighted toward student growth, ready for next meeting. Matt seconds. Unanimously approved.
  - Jeff moves to remove performance pay from compensation agreement. Wade seconds. Unanimously approved.
  - Wade moves to approve retention bonus of \$500 after fifth year only. Matt seconds. Unanimously approved.
- Discussion of new social studies courses.
  - Matt moves to expand possible offerings. Jeff seconds. Unanimously approved.
- Discussion of Snow College Concurrently Enrollment Plan.
  - Matt moves to adopt Snow College Concurrent Enrollment Agreement. Andrew seconds. Unanimously approved.

#### **E. Calendar Items**

High school graduation is at East High tomorrow.

#### **F. Adjournment**

Andrew moves to adjourn. Jeff seconds. Unanimously approved.